

# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2015/16-20/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution	Universität Ulm	Universität Salzburg
Erasmus code	D ULM01	A SALZBURG01
ECHE Number	29900-LA-1-2014-1-DE-E4AKA1-ECHE	29320-LA-1-2014-1-AT-E4AKA1-ECHE
PIC Number	999882209	999868047
Contact details (email, phone)	<p><b>Dr. Sabine Habermalz</b> Erasmus+ Institutional Coordinator Albert-Einstein-Allee 5 D 89075 Ulm / Germany Tel: ++49-731-50 22 0 46 Fax: ++49-731-50 22 0 46 <a href="mailto:sabine.habermalz@uni-ulm.de">sabine.habermalz@uni-ulm.de</a> <a href="mailto:erasmus@uni-ulm.de">erasmus@uni-ulm.de</a></p> <p><b>Prof. Dr. Jan Beyersmann</b> Mathematics Departmental Coordinator <a href="mailto:jan.beyersmann@uni-ulm.de">jan.beyersmann@uni-ulm.de</a></p> <p><b>Christine Stelzer, M.A.</b> Maths Exchange Coord./Student Advisor <a href="mailto:christine.stelzer@uni-ulm.de">christine.stelzer@uni-ulm.de</a></p>	<p><b>Sylvia Humer</b> Erasmus+ Institutional Coordinator Kapitelgasse 6 A-5020 Salzburg / Austria Tel: +43/662/8044-2041 Fax: +43/662/8044-154 <a href="mailto:sylvia.Humer@sbg.ac.at">sylvia.Humer@sbg.ac.at</a> <a href="mailto:erasmus-outgoing@sbg.ac.at">erasmus-outgoing@sbg.ac.at</a></p> <p><b>Ass.Prof. Volker Ziegler</b> FB Mathematik Hellbrunner Str. 34 5020 Salzburg, Austria/Europe Tel +43 662 8044 5318 <a href="mailto:Volker.Ziegler@sbg.ac.at">Volker.Ziegler@sbg.ac.at</a></p>
Websites (eg. of the course catalogue)	<a href="http://www.uni-ulm.de">http://www.uni-ulm.de</a> <a href="http://www.uni-ulm.de/io/exchange.html">http://www.uni-ulm.de/io/exchange.html</a>	<a href="http://www.uni-salzburg.at">www.uni-salzburg.at</a> <a href="https://online.uni-salzburg.at/plus_online/webnav.ini">https://online.uni-salzburg.at/plus_online/webnav.ini</a>

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods
					Student Mobility for Studies  [total number of months of the study periods or average duration*]
D ULM01	A SALZBURG01	0541 0542	Mathematics Statistics	1 <sup>st</sup> , 2 <sup>nd</sup>	2 x 5 (= 10 months total)
A SALZBURG01	D ULM01				2 x 5 (= 10 months total)
FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	
D ULM01	A SALZBURG01	0541 0542	Mathematics Statistics	2 Persons / 1 Week / min. 8 Hrs.	
A SALZBURG01	D ULM01			2 Persons / 1 Week / min. 8 Hrs.	

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
D ULM01	054	German	English	German/English B1 (required) B2 (recommended)	German/English B2
A SALZBURG01		German	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## **D. Additional requirements**

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

### **1. General Remarks**

#### **D ULM01:**

- Students are expected to choose the majority of their courses in that subject area which is covered by the inter-institutional agreement. Students are allowed to choose an unlimited number of language courses (German and other languages).
- Decision of approval for courses in other subject areas or from different faculties may be delayed until the beginning of any given semester.
- Access to courses in Human Medicine (0912) and Molecular Medicine (0518) and Psychology (0313) is restricted to students who come on an agreement in that particular subject area.

#### **A SALZBURG01:**

*[none]*

### **2. Students and Staff with Disabilities**

#### **D ULM01:**

In principle, Ulm University is open to accepting students or staff with disabilities, however, we do not yet have an overall infra-structure to accommodate all conceivable needs.

The student housing agency provides especially designed rooms for students with disabilities, however, availability is limited and cannot be guaranteed.

The main university building is mostly barrier-free (doors, elevators, bathrooms) and thus wheelchair accessible, while other university buildings are not. Thus, it depends very much on the type of disability a student may have and which subjects s/he is planning to study to evaluate potential problems and solutions on an individual basis.

Therefore, partners are advised to contact us well before the application deadline to ensure that all necessary arrangements can be made.

#### **A SALZBURG01:**

The University of Salzburg welcomes students with disabilities. More information:

<http://www.uni-salzburg.at/index.php?id=105&MP=105-45424>

## E. Calendar

Receiving Institution Erasmus code	D ULM01	A SALZBURG01
<b>Nomination</b> <ul style="list-style-type: none"> <li>Fall Semester Deadline</li> <li>Spring Semester Deadline</li> <li>Contact</li> </ul>	Advance nomination not required.  erasmus@uni-ulm.de	
<b>Application</b> <ul style="list-style-type: none"> <li>Fall Semester Deadline</li> <li>Spring Semester Deadline</li> <li>Information</li> </ul>	<ul style="list-style-type: none"> <li>May 15<sup>th</sup></li> <li>November 15<sup>th</sup></li> </ul> <a href="http://www.uni-ulm.de/io/exchange/application.html">http://www.uni-ulm.de/io/exchange/application.html</a>	<ul style="list-style-type: none"> <li>June 30<sup>th</sup></li> <li>November 30<sup>th</sup></li> </ul>
<b>Decision Response</b> <ul style="list-style-type: none"> <li>Fall Semester</li> <li>Spring Semester</li> </ul>	<ul style="list-style-type: none"> <li>June 30<sup>th</sup></li> <li>January 15<sup>th</sup></li> </ul>	The receiving institution will send its decision within 5 weeks.
<b>Intensive German Language Course / Orientation</b> <ul style="list-style-type: none"> <li>Fall Semester</li> <li>Spring Semester</li> <li>Information:</li> </ul>	<ul style="list-style-type: none"> <li>Beginning of September until mid-October</li> <li>Beginning of March until mid-April</li> </ul> <a href="http://www.uni-ulm.de/io/exchange/orientation.html">http://www.uni-ulm.de/io/exchange/orientation.html</a>	
<b>Lecture Period</b> <ul style="list-style-type: none"> <li>Fall Semester</li> <li>Spring Semester</li> <li>Information</li> </ul>	<ul style="list-style-type: none"> <li>Mid-October until mid-February</li> <li>~ Easter until mid-July/end of July</li> </ul> <a href="http://www.uni-ulm.de/io/exchange/datesdeadlines.html">http://www.uni-ulm.de/io/exchange/datesdeadlines.html</a>	
<b>Exam Period</b>	<ul style="list-style-type: none"> <li>Last week during lecture period + the following three weeks after lecture period</li> <li>3 weeks before the beginning of the next semester lecture period + first week of next semester lecture period</li> </ul>	
<b>Transcript of Records</b>	A Transcript of Records will be issued 5 weeks after the assessment period has finished at our institution. Please note that in many cases, exams are scheduled on an individual basis. In such cases, please allow for 5 weeks after the date of the last exam.	A Transcript of Records will be issued by the receiving institution by August after assessment period has finished at the receiving HEI.
<b>Termination of the agreement</b>	In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.	

## F. Information

### 1. Grading systems of the institutions

#### **D ULM01:**

<http://www.uni-ulm.de/io/exchange/exams-grades.html>

[http://www.uni-ulm.de/fileadmin/website\\_uni\\_ulm/io/INC\\_EXAMS\\_GRADES/UUlm\\_Grading\\_System.pdf](http://www.uni-ulm.de/fileadmin/website_uni_ulm/io/INC_EXAMS_GRADES/UUlm_Grading_System.pdf)

#### **A SALZBURG01:**

Grading system is published in the student handbook available in the university's internal website. Incoming students are automatically given access to the intranet.

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<u>Institution</u> [Erasmus code]	<u>Contact details</u> (email, phone)	<u>Website for information</u>
D ULM01	<a href="mailto:erasmus@uni-ulm.de">erasmus@uni-ulm.de</a> <ul style="list-style-type: none"><li>• Dr. Sabine Habermalz +49-731-5022046</li><li>• Julia Vogt-Hochheimer +49-731-5022022</li><li>• Margit Kast +49-731-5022009</li></ul>	<a href="http://www.uni-ulm.de/io/exchange/accepted/visa.html">http://www.uni-ulm.de/io/exchange/accepted/visa.html</a>
A SALZBURG01	<ul style="list-style-type: none"><li>• Petra Höpfner +43 662 8044 2042 <a href="mailto:petra.hoepfner@sbg.ac.at">petra.hoepfner@sbg.ac.at</a></li></ul>	<a href="http://www.uni-salzburg.at/international">www.uni-salzburg.at/international</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D ULM01	<a href="mailto:erasmus@uni-ulm.de">erasmus@uni-ulm.de</a> <ul style="list-style-type: none"> <li>• Dr. Sabine Habermalz +49-731-5022046</li> <li>• Julia Vogt-Hochheimer +49-731-5022022</li> <li>• Margit Kast +49-731-5022009</li> </ul>	<a href="http://www.uni-ulm.de/io/exchange/accepted/insurance.html">http://www.uni-ulm.de/io/exchange/accepted/insurance.html</a>
A SALZBURG01	<ul style="list-style-type: none"> <li>• Petra Höpfner +43 662 8044 2042 <a href="mailto:petra.hoepfner@sbg.ac.at">petra.hoepfner@sbg.ac.at</a></li> </ul>	<a href="http://www.uni-salzburg.at/international">www.uni-salzburg.at/international</a>



#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D ULM01	<ul style="list-style-type: none"> <li>• Margit Kast +49-731-5022009 <a href="mailto:margit.kast@uni-ulm.de">margit.kast@uni-ulm.de</a></li> </ul>	<a href="http://www.uni-ulm.de/io/exchange/housing.html">http://www.uni-ulm.de/io/exchange/housing.html</a>
A SALZBURG01	<a href="mailto:erasmus-incoming@sbg.ac.at">erasmus-incoming@sbg.ac.at</a> +43-662-8044-2044	<a href="http://www.uni-salzburg.at/index.php?id=23788&amp;MP=23788-45355">http://www.uni-salzburg.at/index.php?id=23788&amp;MP=23788-45355</a> <a href="http://www.housing.oead.at/index_e.asp">http://www.housing.oead.at/index_e.asp</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature Stamp
D ULM01	Dr. Sabine Habermalz ERASMUS Institutional Coordinator	27.7.2015	
A SALZBURG01	Prof. Sylvia Hahn Vice rector International Relations	27.7.2015	 p.p. Sylvia Humer