



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2014/15-2016/17 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Website (eg. of the course catalogue)
Universität Salzburg	A Salzbur01	Erasmus contracts: Sylvia Humer INTERNATIONAL RELATIONS OFFICE Kapitelg. 6, A-5020 Salzburg (erasmus-outgoing@sbg.ac.at)	www.uni-salzburg.at  course catalogue: <a href="https://online.uni-salzburg.at/plus_online/webnav.ini">https://online.uni-salzburg.at/plus_online/webnav.ini</a>
		Area Responsible: Univ.-Prof. Dr. Clemens Fuchs FB Mathematik Heilbrunnerstr. 34/I A-5020 Salzburg Tel.: +43-662-8044-5301, Fax: +43-662-8044-137 (clemens.fuchs@sbg.ac.at)	
Universität Zürich	CH ZURICH01	Head of International Relations: Dr. phil. Yasmine Inauen yinauen@int.uzh.ch Contact agreements: Afra Schacher, International Relations Office +41 44 634 22 66 erasmus@int.uzh.ch	<a href="http://www.int.uzh.ch/in_en.html">http://www.int.uzh.ch/in_en.html</a>  <a href="http://www.vorlesungen.uzh.ch">http://www.vorlesungen.uzh.ch</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education institutions

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Departmental coordinator: Simone von Burg Black +41 44 635 58 35, simone.vonburg@math.uzh.ch	
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## B. Mobility numbers<sup>3</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods or average duration*]	
A Salzbur01	CH ZURICH01	541	Mathematics	1 <sup>st</sup> , 2 <sup>nd</sup>	2 x 5 (=10)	
CH ZURICH01	A Salzbur01	541	Mathematics	1 <sup>st</sup> , 2 <sup>nd</sup>	2 x 5 (=10)	

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods		
				Staff Mobility for Teaching	Staff Mobility for Training *	
					[total number of days of teaching periods or average duration*]	
A Salzbur01	CH Zurich01	541	Mathematics	1/8 hours per year		
CH ZURICH01	A Salzbur01	541	Mathematics	1/8 hours per year		

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*):  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
A Salzbur01		German	English	B 2 German and English recommended, no language certificate required	B 2 German and English, recommended, no language certificate required
CH ZURICH01		German	English	B2	C2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

### D. Additional requirements

#### Disabilities:

A Salzbur01: The University of Salzburg welcomes students with disabilities. More information: <http://www.uni-salzburg.at/index.php?id=105&MP=105-45424>

CH ZURICH01: The University of Zurich has the infrastructure to welcome students and staff with disabilities. Further information can be found at: [http://www.disabilityoffice.uzh.ch/index\\_en.html](http://www.disabilityoffice.uzh.ch/index_en.html)

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
A Saizbur01	June 30th	November 30th
CH Zurich01	30 April	30 April

<sup>4</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Academic Calendar: A Salzbur01 – autumn term: October-February, spring term: March-June; CH Zurich01 – autumn term: September-December, spring term: February-May ([http://www.uzh.ch/studies/dates\\_en.html](http://www.uzh.ch/studies/dates_en.html)).

2. The receiving institution will send its decision within 4 weeks after the application deadline.
3. A Transcript of Records will be issued by the receiving institution no later than x weeks (CH Zurich01) resp. 5 weeks (A Salbur01) after the assessment period has finished at the receiving HEI. Each student can print the transcript of records personally. CH ZURICH01: A Transcript of Records will be issued by the first week of the semester following the exchange period (the autumn semester starts in week 38, the spring semester in week 8).
4. Termination of agreement: Either party can terminate the agreement by informing the other party in writing with at least one year's notice.

## F. Information

### 1. Grading systems of the institutions

University of Zurich Grading System: <http://www.int.uzh.ch/staff/recognition.html>

#### University of Salzburg Grading System

Austrian scheme	grading	Definition
1		EXCELLENT: Outstanding performance
2		GOOD: Generally good, but with some errors
3		SATISFACTORY: Generally sound work with a number of substantial errors
4		SUFFICIENT: Performance meets the minimum criteria
successfully completed		Positive performance, where a strict differentiation is not adequate
5		UNSATISFACTORY: Substantial improvement necessary; requirement of further work
not completed		Negative performance, where a strict differentiation is not adequate

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A Salzbur01	Erasmus- incoming@sbg.ac.at  Tel: +43-662-8044- 2042	<a href="http://www.oead.at/welcome_to_austria/legal_practical_issues/entry_to_austria/EN/">http://www.oead.at/welcome_to_austria/legal_practical_issues/entry_to_austria/EN/</a>
CH ZURICH01	<a href="mailto:erasmusuzh@int.uzh.ch">erasmusuzh@int.uzh.ch</a>	<a href="http://www.int.uzh.ch/in/program/organization/before/entry_en.html">http://www.int.uzh.ch/in/program/organization/before/entry_en.html</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A Salzbur01	Erasmus- incoming@sbg.ac.at  Tel: +43-662-8044- 2042	<a href="http://www.oead.at/welcome_to_austria/legal_practical_issues/entry_to_austria/EN/">http://www.oead.at/welcome_to_austria/legal_practical_issues/entry_to_austria/EN/</a>  <a href="http://www.uni-salzburg.at/index.php?id=23802&amp;L=1&amp;MP=23802-45350;">http://www.uni-salzburg.at/index.php?id=23802&amp;L=1&amp;MP=23802-45350;</a>
CH ZURICH01	<a href="mailto:erasmusuzh@int.uzh.ch">erasmusuzh@int.uzh.ch</a>	<a href="http://www.int.uzh.ch/in/program/organization/before/insurance_en.html">http://www.int.uzh.ch/in/program/organization/before/insurance_en.html</a>



### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A Salzbur01	Erasmus- incoming@sbg.ac.at  Tel: +43-662-8044- 2042	<a href="http://www.uni-salzburg.at/index.php?id=23788&amp;MP=23788-45355">http://www.uni-salzburg.at/index.php?id=23788&amp;MP=23788-45355</a>  <a href="http://www.housing.oead.at/index_e.asp">http://www.housing.oead.at/index_e.asp</a>
CH ZURICH01	<a href="mailto:erasmusuzh@int.uzh.ch">erasmusuzh@int.uzh.ch</a>	<a href="http://www.int.uzh.ch/in/program/organization/before/housing_en.html">http://www.int.uzh.ch/in/program/organization/before/housing_en.html</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
A Salzbur01	Prof. Sylvia Hahn Vice rector International Relations	24.03. 2014	<i>Sylvia Hahn</i> 
CH ZURICH01	Prof. Dr. Michael Hengartner, President Dr. phil. Yasmine Inauen, Head of International Relations	21. März 2014	<i>Michael Hengartner</i> 

<sup>5</sup>Scanned signatures are accepted